

## Committee (COTW) Meeting Minutes

Public Safety, Parks, Building & Facilities, Cemetery, Refuse, Water Sewer,  
Streets Alleys, Finance, Economic Development and Personnel

Monday September 18, 2023

*Meeting Called to Order: 6:02 P.M. Meeting Adjourned: 7:49 P.M.*

ATTENDANCE		PRESENT	ABSENT & EXCUSED
Village President	Jason Beam	X	
Trustee	John Taylor	X	
Trustee	Karen Brandau		X
Trustee	Amanda Johnson	X	
Trustee	Dan Galle	X	
Trustee	Sam Bennett	Via Phone	
Trustee	Ryan Franck	X	
Administrator	Steve Brown	X	
Administrative Assistant	Connie Johnson	X	
Village Clerk.	Sarah Jern		X
Village Attorney	Attorney Jacobs		X
Audience	ESDA Director, Leonard Guild		X

**Public Comments:**

\* Jolene Allen & Steve Evans were present to observe.

**Public Safety:**

\*Reviewed Police Reports, no questions.

\*ESDA report, discuss when equipment needed to mount the siren is available for use, the mounting process will begin.

\*Discussion of Downtown building safety, Village attorney has provided information that we are able to move forward and place liens on downtown properties at 121 N Prospect, 117 W Exchange, 100 N. East due to dangerous building violations that have been occurring. Discuss that padlocks that were placed on door at 121 N Prospect have been removed due to the adjoining building jointly using the stairwell as a fire escape exit also.

\* Discussion of dangerous dog violation, a village resident has accrued 2 running at large counts. During the second incident the dog charged at a resident who was walking her dog on a public street. Also, several incidents prior to the same breed of dog occurred. This resident was required to have the dog removed from the Village, there is some question that the dog in violation may be the same animal that was removed prior. Discuss options available currently with the possibility of having Animal Control

involved for assistance. Consulting with the lawyer advising next steps to have dog removed from the Village with stipulation and verification associated with this animal.

\*Discussion of park restriction ordinance, Village lawyer is preparing an ordinance to restrict juveniles that have been warned concerning inappropriate behavior not to be allowed at Village Parks without a parent or legal guardian present.

\*Discussion of property at 308 East Court St., progress has been made violations still occurring as of last inspection. An agreement was that all violations be corrected by August 31, 2023. Moving forward with an officer inspection of ordinance violations with fines assessed. Zoning issues for operating a business in a residential area could also result in legal action with the county.

#### **Parks:**

\*Discussion of Park projects, hand park pavilion remodel will begin when youth football season is over. Discuss scoreboard options. Climber has been delivered (the \$4000.00 donation from Geneseo Communications will be applied to purchase price with additional funds continuing.) Discuss ordering 10- 4-inch Worthington lights at \$9,940.00 as well as 5 benches that style and price will be obtained. Discuss when placement of light occurs a receptacle will be added to each light pole.

\*Discussion of park facility reservations, packets with verbiage of instructions concerning usage and set-up as well as clean-up will continue to be gathered and documents created for use of the concessions.

\*Discussion of October Park events, an extension for the BBQ Events due to rain will occur September 23<sup>rd</sup> at 1 P.M. at College Square Park for the bag's tournament with BYOB and a section of street closure.

\*October 28<sup>th</sup> the United Methodist Church will hold a Taco Fundraiser at CSP pavilion concession stand.

#### **Building and Facilities:**

\*Discussion of lighting, updating the lighting at 126 W Exchange would be a cost of \$850.00 with a \$425.00 incentive rebate at this current time with additional rebates following. This is a great opportunity to take advantage of.

#### **Cemetery:**

\*No items to discuss

#### **Refuse:**

\*No items to discuss

#### **Water Sewer:**

\*Discussion of water plant repairs, well meter head has been ordered with a 4–6-week arrival time. When received this will bring the second well back into operation. Discuss money is budgeted for maintenance issues that occur in this situation. The brainbox also failed and was able to be rebooted this time. To prevent a reoccurrence a new plug & play box has been ordered for \$3000.00 to eliminate issues that could occur.

\*Discussion of V&K LSLI contract, \$30,000 grant was received for 2<sup>nd</sup> round of requirements contact V & K to proceed with data gathering, recording and other obligations to meet EPA guidelines that are to be completed by March 2024 for this phase.

#### **Streets Alleys:**

\*Discussion of Street striping, Center St. striping has begun this will be parallel striping on the entire street, with the handicap spot moved to center of the block on the section between Prospect St. and N. East St.

**Finance:**

\*Reviewed and discussed September 2023 finance report, #2501 & #2507 will have some adjustments due to coding numbers.

\*Reviewed and discussed Preliminary bills list

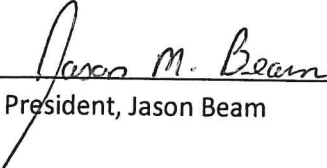
**Economic Development:**

\*Discussion of Grade School Community Projects, house groups would like to do a community project in Spring 2024, discuss possible options of planting trees & low maintenance plants, an art mural piece, community garden assistance, or a make-over of the boulevard landscape on Center St. Discussion will continue with the Grade School to see what the best choices for the age group of children are.

\*Discussion of Charli's Pizza RDA, A facade grant was obtained prior, due to economic issues with suppliers and workers it was not able to be fulfilled. Discuss plans and cost of the remodel project for Charli's Pizza. A draft with offers will be put together based on the project and amount of funds being put into the completed project and presented and discussed further in October.

**Personnel:**

\*No items to discuss

  
\_\_\_\_\_  
Village President, Jason Beam

  
\_\_\_\_\_  
Administrative Assistant, Connie Johnson